

MINUTES OF A REGULAR MEETING OF THE LAKE ZURICH RURAL FIRE PROTECTION DISTRICT BOARD OF TRUSTEES APRIL 13, 2026

A regular meeting of the Lake Zurich Rural Fire Protection District Board of Trustees was held on Monday, April 13, 2026 at 5:00 p.m. in the Lake Zurich Fire Station # 4 located at 21970 W. Field Parkway, Deer Park, Illinois 60010, pursuant to notice.

CALL TO ORDER: President Novak called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: President Julie Novak, Trustee Frederic Hutchinson, Trustee Jim Lang and Trustee Hilary Winiarz

ABSENT: Trustee Mindy Dupee

ALSO PRESENT: Dhara Patel, Lauterbach & Amen; Attorney Megan Mack, Ancel Glink; Fire Chief David Pilgard, Lake Zurich Fire Department

The Board noted that Kelly Brainard was absent.

PLEDGE OF ALLEGIANCE: All in attendance stood and recited the Pledge of Allegiance.

APPROVAL OF AGENDA: The Board reviewed the April 13, 2026 regular meeting agenda. A motion was made by Trustee Winiarz and seconded by Trustee Lang to approve the April 13, 2026 regular agenda as posted. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES: The Board reviewed the March 16, 2026 special meeting minutes. A motion was made by Trustee Hutchinson and seconded by Trustee Lang to approve the March 16, 2026 special meeting minutes as written. Motion carried unanimously by voice vote.

Approval of Executive Session Minutes: The Board noted that there were no executive session minutes for approval.

CONSIDERATION OF RESOLUTIONS & ORDINANCES – DISCUSSION AND ACTION: There were no resolutions and ordinances for consideration.

CONSIDERATION OF CONTRACTS AND PROPOSALS – DISCUSSION AND ACTION: *Discussion/Possible Action Item – Contract/IGA for Fire/Rescue Services with the Village of Lake Zurich:* The Board discussed the execution of an Intergovernmental Agreement (IGA) for fire and rescue services with the Village of Lake Zurich and noted that it remains under further review and finalization.

Discussion/Possible Action Item – Addition of Narcan Boxes at Stations 2, 3 and 4: This item will be discussed at the next regular meeting.

Discussion/Possible Action Item – Hiring Part Time consultant to process ambulance billing: The Board noted that discussion for hiring a part time consultant to process ambulance billing will be held at a later time.

Discussion/Possible Action Item – Retain consultant to review Feasibility study of transitioning services from Village of Lake Zurich: The Board noted that discussion for retaining a consultant to review a feasibility study of transitioning services from the Village of Lake Zurich due to ongoing ambulance billing issues and conflicts related to the contract/IGA for fire and rescue services will be held at a later time.

REPORTS: *Fire Chief:* The Board noted that there was no Fire Chief report.

President: Discussion – District retaining own Fire Inspector: This item will be discussed at the next regular meeting.

Secretary/FOIA Officer: Secretary/FOIA Officer, Trustee Hutchinson, informed the Board that there were no FOIA requests.

Procurement Officer Report: Discussion/Possible Action – Station 2, 3 and 4 Improvements: The Board reviewed the Procurement Officer Report and noted the following:

- At Station #2: Retaining wall planning is still in process. KD Staples will begin spring cleanup.
- At Station #3: International Fire Equipment was notified to fix the fire sprinkler system. KD Staples will begin spring cleanup. MK Industries will be replacing existing fluorescent light fixtures with the new LED lighting along with dimmer switches as needed. Also, will get an estimate from Generation Painting for exterior painting.
- At Station #4, Generation Painting is working on peeling off paint from several areas on the front overhead doors. The front soffits were damaged and will be replaced by Muller Exterior.

Project Coordinator: There were no updates provided by the Project Coordinator.

Dry Hydrant Coordinator: Dry Hydrant Recommendations: Dry Hydrant Coordinator, Trustee Winiarz, informed the Board that there are no new updates and that she is in the process of procuring a dry hydrant service provider. Updates will be provided as they are received.

Treasurer: There were no updates provided by the Treasurer.

Bookkeeper: Discussion/Action – Payment of Bills: The Board reviewed the bill packet with total disbursements of \$707,897.03. A motion was made by Trustee Lang and seconded by Trustee Novak to approve the bill packet in the amount of \$707,897.03. Motion carried by roll call vote.

AYES: President Novak, Trustees Hutchinson, Lang and Winiarz

NAYS: None

ABSENT: Trustee Dupee

CPA: No additional updates were provided by CPA Mark DaValle.

Attorney: No additional updates were provided by Attorney Mack.

OMA Officer: No additional updates were provided by OMA Officer, Trustee Winiarz.

Ethics Officer: No additional updates were provided by the Ethics Officer.

EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSING PROBABLE OR IMMINENT LITIGATION (5 ILCS 120/2C-11): There was no need for executive session.

ADJOURNMENT: A motion was made by Trustee Lang and seconded by Trustee Novak to adjourn the regular meeting at 5:49 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for May 11, 2026 at 5:00 p.m.

Board President or Secretary

Minutes approved by the Board of Trustees on _____

Minutes prepared by Dhara Patel, Professional Services Administrator, Lauterbach & Amen